



Moat Farm Infant and Nursery School

and Lavender Farm Nursery

Headteacher: Mrs. D. Walker

Lavender Farm Nursery Manager: Mrs S. Stevens



Brookfields Road
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Saturday, 04 September 2021

Dear Parents & carers,

We have adapted the way we will be working in school following the government's main messages on 19th July. Below are the key messages you need to know for the start of the new academic year:

Start of the School Day

We have staggered our times for safety reasons. This means children should be dropped off at their classroom between **8:30 – 8:45** each day. Gates will be locked at **8:50**. Registers will be completed by staff at 8.50. Children who arrive after 8:50, will need to go to the gates outside Lavender Farm/Main entrance to school and parent/carer should telephone the school office to have the gates opened.

End of the School Day

We have staggered our times for safety reasons. This means that children can be collected between **3:00 – 3:10** each day. Parents can collect at any point between these times. The playground gates will be open from 2.50 for families. Teachers will dismiss children from **3pm**.

Where to drop off and collect each class

Class	Area to drop off and collect children
Badger	Back of the school, outside the class back door
Hedgehog	Main KS1 playground, door by classroom
Heron	Back of the school, outside the class back door
Squirrel	Back of the school, outside the class back door
Frog	Main KS1 playground, door by classroom
Otter	Main KS1 playground, door by classroom
Rabbit	Back of the school, outside the class back door
Kingfisher	Back of the school, outside the class back door
Rainbow	Back of the school, outside the class back door
All Reception classes	Outside class door





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Social Distancing

Although there will be no requirement for social distancing in September, we ask that everyone in our school community is respectful of an individual's right to still socially distance and/or wear a face covering on our school grounds, if this is their preference.

Break times

As there are no restrictions on mixing, children will return to shared break times, using the whole of the playground and sharing equipment.

Lunch times

Lunch times will revert back to our traditional system of children eating in the dining hall at staggered times. We also begin our new catering service for school dinners. Please be aware that due to delivery issues across the country and on certain products, lunch options may need to change at short notice.

Class Bubbles

In line with the Step 4 guidance for schools, all class bubbles and consistent groupings of children will be removed from the start of the Autumn term.

PE kits

On the day children have PE, we would like them to come dressed in their PE kit for the whole day. Reception children do not need PE kits this term. Children need to come to school wearing: pumps or trainers, white t-shirt, black shorts/leggings/tracksuit bottoms and their school jumper or cardigan on their PE day. Teachers will notify parents of their child's PE day on the first week back to school.

Toilets

Children will continue to have their own allocated cubicles for their class.

Moving around school

Individual children, staff and whole classes will be able to move around the building at the same time. Passing in corridors will be allowed.

Assemblies

Year group and class assemblies will take place next term. Children will be able to sing again in assemblies.

Before and After School Provision

Lavender Farm provide before and after school provision for children from Reception – Year 2. Telephone: 0121 285 6633 to enquire. Breakfast club opens at 7:30am and After school club closes at 5:30pm.

Hygiene and Cleanliness

Frequent hand washing and good hygiene practices will continue into the Autumn term. Children will thoroughly wash hands/use hand sanitiser before eating snack and lunch. They will also be reminded of the need to observe good respiratory hygiene ie. coughing into their elbow and using





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the, 'catch it, bin it, kill it' approach. Tissues will be provided in the classrooms. We will continue to have extra cleaning throughout the day. Hand sanitiser is available for all staff and visitors at each entrance and the staff room.

Ventilation

Good ventilation, to allow a supply of fresh, clean air will continue to be prioritised while maintaining comfortable temperatures for the children. This will mean the classrooms are generally cooler inside.

Dealing with Illness – Updates to the Government Policy

If a child becomes ill with symptoms from the most up-to date Covid-19 list, their parents will be called and the child will go home. While they wait to be collected, the symptomatic child will be isolated in a designated room with a member of staff. However, siblings of the symptomatic child do not need to go home.

The symptomatic child will then need to have a PCR test and receive a negative result before they can return to school. While awaiting the results, under 18's and any fully vaccinated adults from the household do not need to isolate.

If the PCR result is negative, and the child is well enough, they can return to school. If the PCR test is positive, the child must isolate for 10 days. Under 18's and any fully vaccinated adults from the household do not need to isolate. Children or fully vaccinated staff who are in the same class as the positive child also do not need to isolate.

Anyone who is identified by NHS Test and Trace or a Local Public Health team as being a close contact of a positive case will be asked to get a PCR test as soon as possible as a precaution. We ask that you let us know when your child is having a PCR test and share the results with us as soon as possible.

Children or staff who become unwell with non Covid related illnesses will continue to be cared for in line with Public Health advice. Any child or staff member that is sick, must remain at home for 48 hours from the last time they were unwell.

NHS Test and Trace

From Step 4, NHS Test and Trace and local Public Health teams are taking over the management of contact tracing of positive cases of Covid-19 in schools. Schools will no longer be responsible for identifying close contacts of positive cases and informing them, but may occasionally be contacted to support the process.

NHS Test and Trace and local Public Health teams will contact families directly if anyone in their household tests positive. Together they will identify any close contacts and ask them to get a PCR test as a precaution.

You may be contacted if your child is identified as a close contact and asked to get a PCR test for your child. We encourage all families and staff members to engage in this process to enable us to work together to halt the spread of Covid-19 in our school and our community.

Yours sincerely,

Mrs D. Walker
Headteacher

