

# Safeguarding Guide For parents and carers

## We all have a responsibility to keep our children safe and happy

### What is safeguarding?

Schools have a statutory responsibility to keep children safe from harm. The National Society for the Prevention of Cruelty to Children (NSPCC) defines safeguarding as:

- Protecting children from abuse and maltreatment
- Preventing harm to children's health or development
- Ensuring children grow up with the provision of safe and effective care
- Taking action to enable all children and young people to have the best outcomes

### What are schools expected to do?

Schools must comply with the current safeguarding guidance from the Department for Education, called Keeping Children Safe in Education. This means, for example:

- Having a designated safeguarding lead (DSL), who is trained to support staff, contribute to assessing children and liaise with other agencies
- Having a safeguarding policy, and procedures covering specific safeguarding issues
- Ensuring that adults working in the school are safe to work with children, by carrying out background checks (through the Disclosure and Barring Service) and having someone on interview panels who is trained in 'safer recruitment'
- Ensuring that all staff receive safeguarding and child protection training, and that this is regularly updated.

### At Moat Farm Infant School the designated safeguarding leads are:



Mrs Walker



Mrs Wheeler



Mrs Davis



Mrs McDonald



Mrs George

If you have any child protection concerns about a child you meet at Moat Farm Infant and Nursery School, you should immediately report these to a member of staff. If you feel a child is at risk, or is the subject of abuse, you should contact one of the Designated Safeguarding Leads.

Please ask to see our Safeguarding Policy if you require more information. The Policy and all other related Policies are also available on our website:

[www.moatfarm-inf.sandwell.sch.uk](http://www.moatfarm-inf.sandwell.sch.uk)

## **Our safeguarding procedures**

At Moat Farm Infant school and Nursery we are committed to keeping your child safe.

- All safeguarding policies and procedures are in place and updated as necessary.
- We have 5 identified Designated Safeguarding Leads.
- All staff have up to date safeguarding training and know how to report concerns.
- DBS checks are carried out on all staff.
- The Chair and Vice Chair of governors are Safeguarding Governors.
- We meet with Governors to review our safeguarding procedures and policies.
- The school premises are safe and secure.
- All visitors to school must sign in and wear a badge.
- Visitors to school are never left alone with children.
- Photographs of children are only taken with your permission.
- We teach the children about e-safety.
- We will only send children home with adults identified by you.
- We protect information about your child and only share it appropriately
- We respond appropriately to an unplanned absence, or to a pattern of poor attendance
- We track concerns about children confidentially
- We teach pupils about safeguarding issues, including how to respond to concerns, in lessons on personal, social, health and economic (PSHE) education
- We supervise pupils as they enter and leave the school building at the start and end of the day

### **Please follow our Safeguarding Code when you are in school**

- Treat everyone with respect.
- Act as an appropriate role model.
- If you are concerned about a child's safety always report it to a member of staff.
- Make sure you are never alone with a child.
- Do not take photographs of children on school premises.
- Always maintain confidentiality, do not discuss children or staff outside school.
- Do not post comments about children, staff or the School on social networking sites.

### **What will raise a concern?**

- If a child discloses information that might suggest they are at risk.
- Marks or bruising on a child.
- Significant changes in a child's behaviour.
- Changes in a child's appearance eg. untidy, dirty, child losing weight.

Most concerns will be unfounded but we will investigate them all thoroughly to ensure the safety of the children. We will seek advice from Children's Services and make referrals on their advice.

Remember:

**IT COULD HAPPEN HERE**

We are all responsible for the safety of the children at Moat Farm Infant and Nursery School.